

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP McDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 13, 2010**

I. Call to Order

A. Roll Call

President Bernie Olson called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Jack Barrett
Patrick Ludvigsen
Mark Malouf
Bernie Olson
Dan Pavlik
Jean Spiegelhalter
Bill Vannelli

Also Present:

Kathy Nowicki – Executive Director
Dave Figgins – Superintendent of Recreation and Parks
Annette Curtis – Business Manager
James Lennon – Park District Attorney
Edlyn Castil – Recording Secretary

B. Pledge of Allegiance

The Pledge of Allegiance was led by Bernie Olson.

II. Corrections / Additions / Approval of Agenda

Commissioner Barrett requested to move Agenda Item XIII B to be discussed first then Item A.

A motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to amend the agenda. The motion was unanimously approved by a voice vote. Motion carried.

A motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to accept the Agenda as amended. The motion was unanimously approved by a voice vote. Motion carried.

III. Recognition / Introduction**A. Residents - Meg Vannelli, Prospect Heights****Clayton Berrigan and Peter Teresi, Mount Prospect**

Clayton Berrigan and Peter Teresi addressed the Board regarding concerns about excessive noise during banquets held at the OCCC. This is the first time the Park District and Park Board of Commissioners received an official complaint. The Board will look into this concern that was addressed.

B. Guests – Dave Emanuelson, Public Research Group**C. Recognition – John Mondala and Tiffany McMorrow**

Superintendent of Recreation and Parks Dave Figgins recognized John Mondala and Tiffany McMorrow. John works in the Park Maintenance Department and has done a great job with the maintenance of the ballfields. Tiffany has worked for the Park District for 15 years and is the Assistant Pool Manager and Swim Lesson Coordinator. Both employees were recognized for their outstanding efforts.

IV. Announcements (Meetings)**A. Regular Board Meeting 08/10/10 7:00 PM GMRC****V. Correspondence****A. Northwest Special Recreation Association NWSRA Winter/Spring Newsletter****B. Park District Risk Management Association PDRMA Pulse Summer 2010**

Executive Director Kathy Nowicki also circulated a thank you note from the Olson family.

VI. Approval of Minutes**A. Regular Board Meeting – June 8, 2010**

Commissioner Pavlik discussed correcting Page 4, section 3, third paragraph to read:

*“A motion was made by Commissioner **Pavlik** to nominate Mark Malouf as Park Board **Treasurer.**”*

A motion was made by Commissioner Pavlik and seconded by Commissioner Spiegelhalter to approve the June 8, 2010 Regular Board Meeting minutes as amended. The motion was unanimously approved by a voice vote. Motion carried.

VII. Public Comment

There were none.

VIII. Park District Treasurer’s Report**A. Cash Report #07**

A motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to accept the Treasurer’s Report – Cash Report #07 dated July 13, 2010 as submitted. The motion was unanimously approved by a voice vote. Motion carried.

See Appendix A

VIII. Park District Treasurer's Report (continued)**B. Approval of Warrants for Payment**

A motion was made by Commissioner Barrett and seconded by Commissioner Pavlik to accept Warrants for payment as submitted for Vendor Warrants #6, 6A, 6B, 6C, 6D, Payroll 11, 12 and Refund 6. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

The motion carried.

See Appendix B

IX. Attorney's Report**A. Legal Matters**

Attorney Jim Lennon reported he had no other reports other than what is on the agenda.

X. Administrative / Operational Summary**A. Executive Director****B. Superintendent of Recreation and Parks****C. Director of Golf Operations****D. Superintendent of Greens**

As submitted in the Board packet.

Commissioner Pavlik commented that the Summerfest Block Party was a great event and thanked everyone for supporting the event.

The 5K Run was held last Saturday. The event went well. The Park District has developed a good partnership with North Shore University Health Systems.

XI. Business Manager Report**A. YTD Fund Summary****B. Recreation Fund Summary**

As submitted in the Board packet.

XII. Committee Reports

There were none.

XIII. Unfinished/Ongoing Business**A. OOC Course Washroom**

Executive Director Kathy Nowicki reported the OOC washroom plans reviewed by the Greens Committee have been submitted to the Village of Mount Prospect. Building permit submittal is pending plan review by the Village Building Department. Commissioners Malouf and Barrett objected to the design plans as submitted.

XIII. Unfinished/Ongoing Business (continued)**B. Community Survey**

Dave Emanuelson and Tod Stanton of Public Research Group gave a presentation of the preliminary findings based on the survey data received. A final report will be submitted for the August Board meeting. Commissioners with any questions for Public Research Group are to direct their questions to Kathy Nowicki for forwarding to Public Research Group.

XIV. New Business**A. Board Committee Assignments**

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Pavlik to accept the Board Committee Assignments as submitted in the Board packet. The motion was unanimously approved by a voice vote. Motion carried.

B. Lake Claire Park Property Review

The Commissioners gave Executive Director Nowicki direction to obtain a property survey of Outlot A for Board review.

C. School Street and Claire Lane Playground Renovations

There was discussion about School Street and Claire Lane playgrounds. Both playgrounds are in the 2010 budget for renovation. There will be more follow-up upon final findings of community survey.

XV. Recess into Executive Session

There was none.

XVI. Reconvene to Open Session

There was none.

XVII. Possible Action on Matters Discussed Executive Session

There was none.

XIV. Adjournment

With no further business to discuss a motion was made by Commissioner Spiegelhalter and seconded by Commissioner Pavlik to adjourn the Regular Board Meeting at 9:08 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,

Edlyn Castil

Edlyn Castil

Recording Secretary

Secretary: _____

P. Ludvigsen, Prospect Heights Park District Secretary